

École St. Mary

Catholic School Community Council

140 McIntosh Street North, Regina, SK., S4R 4Z9



Monthly Meeting Minutes

Where: in person at school and online

When: November 18, 2025 6:30 pm

Attendees: In Person: Krystal A. Paulette Belisle, Chrisy Busby, Jen Demchuk, Jessie Ell-Schwartz, Jody Harvey-Raymond, Jon Hayward, Titilayo O., Kathe Scrobe, Salina Stilborn, Tonya Warren,

Nathaniel Yule

Online: None

6:41 pm call to order

Review and approval of last minutes -

Note, Jon did not have a stored copy of the Oct 13 2025 minutes for review.

Chair report:

-Early planning for a summer carnival

-Other topics will be addressed as separate items

Vice Chair Report:

-2 additions to the Contact Directory

Secretary Report:

-Will change how meeting minutes are stored, adding a backup method so the loss of meeting minutes will not occur again.

Treasurer Report:

As of Nov 16, 2025:

Cash on Hand:	\$12,713.02
Total Revenue:	\$15,955.56
Total Expenses:	\$9,336.05
Current Financial Position:	\$6,619.51

Titilayo:

-DJ was paid during the dance

-So far this year we've lost a small amount of money between the movie night and dance

-Consider moving the family events to the Expenditure section

Jessie:

-We generally break even on movie nights.

Motion to approve the Treasurer's Report by Jen, Salina seconds

Administrative Report: (Paulette):

-Remembrance Day ceremony at church, it was very respectful

-Survived the Halloween dance power outage!

-Conferences are on this week, over 90% of families are already registered. Friday is a day off in lieu

-Preparing for December activities including hampers

-SHIELD assemblies are being enjoyed by the kids, Mr Busby is working on a new display for the program.

-Volleyball has wrapped up save for developmental

-Battle of the Books ongoing, tournament begins in early December

“Jesus is Our Hope”

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Nathaniel:

-Third D&D session just wrapped this week, kids seem to be having fun. 5 schools are involved now.

Hot Lunches (Jen)

Jen:

-Wok Box underestimated how much space they needed for their delivery, 20 minutes late for first round of deliveries and only had 50% of the food, and orders were not organized in complete classrooms, further delaying delivery

-the order was accurate, and the food was generally well received

-may not use them again due to the delivery issues

-Booster Juice portion of the day went smoothly

-Pizza is next, and is always a popular order

-The system with the student helpers is now running quite smoothly, but parent volunteers are always appreciated

Jessie:

-noted the chicken portion was small for her child's meal

Halloween Dance

Kathe:

-things ran smoothly until the power went out

-thanked the teachers for their help cleaning up the next morning before the CSCC members were able to arrive

-had a chance to re-organize CSCC storage at the same time

-next dance is in May, considering doing the split setup for the different age groups

Tonya:

-will be booking the DJ well in advance due to other year end activities hurting their availability

Fundraising

Growling Smiles

Jessie:

-29 orders, 63 plants sold, good amount of profit made

-it went well considering we only had a two-week ordering window

-8 or so poinsettias will be available for sale during the conferences, needed to order them in achieve a sufficiently-sized order for the package deal

-delivery will be tomorrow between 12 and 4

CSCC Survey Results

Kathe:

-33 people responded

-People wished more *other* people used the directory

-Popular fundraisers: DQ, Epicure, Growing Smiles, Mom's Pantry

Jen:

-Should Mom's Pantry be considered for the Grade 8 trip fundraiser?

Krystal:

-Has received feedback directly from parents asking about Mom's Pantry

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Conferences

Tonya:

-Popcorn supplies are ready to go

Jen:

-noticed a popcorn oil spill, but Tonya noted that it was an error that happened outside of the CSCC's usage

Krystal:

-any last-minute volunteers would be appreciated, especially for iced tea and popcorn
-made a list of Grade 7/8 students who would be interested in volunteering, but hasn't received a lot complete parent forms, likely a communication disconnect between the teachers and information going home

-Paulette:

-reminder that students need to be accompanied by a teacher/parent when volunteering

Tonya:

-ensure we set a fixed number of volunteer slots to ensure that things go smoothly on the night of the activity

Jody:

-recommends consistently establishing shifts in every volunteer sign-up form, instead of only in some events

Advent Cookies

Kathe:

-Laura needs 6 adults for the event

-she has information on quantities of cookies needed and allergies to consider

Winter Carnival

Kathe:

-using Sign Up Genius for sleigh rides

Jessie:

-Did we charge for hot chocolate and cookies?

Paulette:

-confirmed we did charge for them last year
-Mr Yule is all set for wrapping paper
-Mme Elfery will be present again
-We will be set for carolers as well

Kathe:

-Santa And Mrs Claus are set for the event.

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Roundtable

Kathe:

- Would like to do a science day, hiring the Science Centre (approximately \$800 dollars):
 - another \$100 for a Lego robotics display
 - Fenek Farms petting zoo
 - Bubble blowing station like the one at the Science Centre
 - Would potentially occur on a Saturday afternoon in May in the school blacktop area and gym
 - would not charge, but a community grant could be applied towards it
- tentatively thinking about a CSCC Christmas gathering at a place like Birmingham's

Meeting adjourned at 7:36 PM