

École St. Mary Catholic School Community Council

140 McIntosh Street North, Regina, SK., S4R 4Z9



Monthly Meeting Minutes

Where: in person at school and online

When: June 10, 2025 6:30 pm

Attendees: In Person: Paulette Belisle, Chris Busby, Jen Demchuk, Jon Hayward, Jodi Harvey-Raymond, Shauntel Lemon, (New Treasurer), Titilayo Omolola, Kathe Scrobe, Salina Stilborn, Anna Van Staden, Mark Veneziano, Tonya Warren, Jessie Ell-Schwartz

Online: None

6:34 pm call to order

Review and approval of last minutes (May 20, 2025):

-Corrections to be made for attendance and Chris

Motion to approve the minutes by Jen, seconded by Tonya. Motion carried.

Chair report:

- Nothing to report

Vice Report:

- Nothing to report

Secretary Report:

- Nothing to report

Treasurer Report:

Kathe: accounts have been balanced

-Only new revenue (and expenses) were hot lunches

-A deficit for extra plants for Growing Smiles needed to be cleared

-Shauntel: We can cover freezies for Play Day if a receipt can be provided (Paulette noted these were extras that were already on hand so not necessary)

-Crosses, MS Teams subscriptions, Grade 8 breakfast are upcoming expenses

May 19 Statement Balance: 12787.56

Cash on Hand: 150.00

Hot Lunch Float: 175.00

Total Revenue: 13729.71

Total Expenses: 2553.46

Current Financial Position: 11176.25

Motion to approve the Treasurer's Report by Jon, seconded by Jen. Motion carried.

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Administrative Report: (Paulette/Chris):

Paulette:

- Anna VS is moving onto a VP position at St. Angela
- Thanks the CSCC and other volunteers for their hard work in fundraising and helping on projects like the play
- Thanked Shauntel for her hard work throughout the years she's served on the CSCC, many activities were possible only because of her dedication
- Play Day went very well, both the participants and the older student leaders played hard and had a lot of fun
- Staffing timelines: list is not done as of today. Staff will actually increase from this year
- St Mary is getting a learning centre: a more relaxed room where academic help is available, and social/emotional skill building. Will have a FT teaching position, 2 FT IAs, and a 50% family worker. Mme. Dietrich will be the teacher. The former band room will be used for the space.
- Staff has been focusing on PD related to self-regulation and took a one day session on autism.
- School improvement goals on mental health and well-being will be aided by the centre

Chris:

- Wellness Day at the start of June: multiple speakers for Grades 4-8, positive feedback from the kids, will look to make it an annual event

Old Business

Hot Lunches

- Final Date: June 19
- The June date takes place during Grade 8 outdoor ed, will try to remind those parents (if necessary) to cancel their orders

Grade 12 Award

Salina: Official letter has been sent to the recipient, Zoe Wensley. Just need to email O'Neill so they can include it in their closing ceremonies.

Final Fundraiser Updates

- Nothing beyond what was discussed in the treasurer's report

New Business

MunchaLunch vs. Healthy Hunger

- Kathe: Munchalunch costs \$400 per year, not a dealbreaker, but their website seems quite outdated compared to Healthy Hunger
- Jen: Noticed that Healthy Hunger's menu tends to be higher priced, but we would just need to mark up some items less to keep our take the same
- Jessie: Recommends that a bit more research be done, Healthy Hunger is meant to be used a bit more frequently than Munchalunch
- Salina: What's the timeline for a decision? What information do we need to gather to make a decision?



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Shauntel: -recommend speaking to Erin R as she has some experience she could share with
Kathe: Let's go with Munchalunch for 25/26 but do comparisons with Healthy Hunger as we proceed through the year



CSCC Parent Survey

Kathe: -has constructed a draft survey for everyone's consideration

-will give everyone more time to digest it and offer suggestions

Paulette: -should there be questions that there to try and seek out more parent volunteers?

Kathe: -Yes, and to gather feedback for fundraisers or activities, are people actually interested in them or should we pursue other options?

Salina: Anecdotally finds that a lot of parents are unaware of many activities

Paulette: Downton's communication specialist recommends not trying to add other platforms for people to follow beyond the school's website and Edsby

Jessie: Can events be listed on the school's calendar?

Paulette: They are, but not currently on the "Year at a Glance" calendar, but we can work to add them there, however, the communications will need to go through the office. Comms specialist willing to come to the Sept CSCC meeting to discuss it further

Jen: Potentially organize a subcommittee to work with Twila (comms)

Communication Strategy

Jen motions to add a Communications Subcommittee, seconded by Salina. Paulette and Twila will participate.

Jen: - Late Sept/October survey will see people more settled in and offer a chance for Kindergarten parents to participate.

Backpack Dropoff and CSCC BBQ – Date and Format

Kathe: Outside of weather, the event last year went well.

Paulette: Should we do the BBQ and drop off on the same day? (Group consensus is to keep it the same night)

-Thursday before school starts

Kathe: -will begin working on all the associated bookings (glitter tattoos)

Paulette: Will send out a save the day on the last day of school

Kathe: Maybe send out a pitch for Mabel's Labels at the end of the year?

Morning Social on First Day of School

Kathe: Seeking help for baking/gathering baked goods and coffee supplies.

Paulette: First Tuesday of September (right after Labour Day)

Roundtable

Shauntel: Got the crosses, 20 in total. Having them blessed by the student body would be a nice touch if possible.

-Went to O'Neill's year end concert, multiple St Mary students had solos. A former St Mary student was the president of the SRC

Jessie: St. Josaphat runs a SRC, would we ever consider something like that here?

Paulette: It's a shift in philosophy, we'd need a teacher that would be willing to drive it.

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Jody: Thanks again for the Wellness Day, her daughter really enjoyed it

Paulette: We received a grant from SaskTel for the speakers.

Jody: Planning for the Quebec trip: struggling to get the word out as it's not a directly school related. Combined efforts with another school that only had 6 participants

Tonya: Will help spread the word on Facebook

Jen: Will go through June 19 Hot lunch orders to try and ensure no Grade 8 orders still remain
-Calendar updates for next year will be set up at the end of the summer/very early in the school year

-Confirmation/first communion was very accommodating for children with complex needs

Paulette: Grade 8 breakfast not yet set

Kathe: Willing to cut the cheque for \$500 to be used to go to Activate instead as a farewell activity (this was done)

Meeting concluded at 7:43 PM

Next meeting is Sept ?? 2025

Revision History

| Date | Notes |
|---------------|-------------------------------------|
| June 10, 2025 | Notes taken at the meeting |
| June 13, 2025 | Added name of Grade 12 Award winner |
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