

# École St. Mary Catholic School Community Council

140 McIntosh Street North, Regina, SK., S4R 4Z9



## Monthly Meeting Minutes

Where: in person at school and online

When: Mar 11, 2025. 6:30pm

**Attendees: In Person:** Paulette Belisle, Chris Busby, Jen Demchuk, Jessie Eil Schwartz, Jody Harvey-Raymond, Jon Hayward, Kathe Scrobe

**Online:** Shauntel Lemon, Michelle Owolagba, Titilayo Omolola, Salina Stilborn, Tonya Warren, Nathaniel Yule

6:39 pm call to order

## **Review and approval of last minutes (Feb 11, 2025):**

**Motion to approve the minutes by Jessie, seconded by Jon**

### **Chair report:**

- Nothing to report

### **Vice Report:**

- Nothing to report

### **Secretary Report:**

- Nothing to report

### **Treasurer Report:**

Kathe: -Money out: Hot Lunch, Family Nights

-all classroom enhancement money has been distributed

-Shrove Tuesday expense money received, will be factored in for next report, the event was well under budget

-Hot Lunch is a big earner, family nights essentially break even

-Teacher Appreciation is budgeted as all teachers being under full contracts

-upcoming basic expenses: approximately \$1000.00 for spring carnival, Teams subscription

-total ~\$3400.00 for upcoming expenses, will leave us with over \$3000

Feb 10 2024 Statement Balance: 9405.09

SLGA Chequing: 1853.68

Cash on Hand: 150.00

Total Revenue: 1828.77

Total Expenses: -5806.89

Total Reserve: 1704.92

Total Funds: 5725.73

**Motion to approve the Treasurer's Report by Jessie, seconded by Jody**

### **Administrative Report: (Paulette/Chris):**

#### **Paulette:**

-Not present

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### Chris:

- Ash Wednesday liturgy went well
- also have Pink T-shirt liturgy and Black History liturgy
- junior badminton begins tomorrow (March 12)
- 36 senior students for badminton, 33 for juniors. Logistical challenges due to high number of students and only 3 courts
- “Concour?” (spelling?) oratory competition also begins on the 12<sup>th</sup>
- Improv and Battle of the Books continue
- Cold day pickups: currently teachers bring out the students, but the parents stay in the parking lot and don't go into the yard to claim their children. A parent raised this as a concern due to the kids being outside in the old too long in their opinion.
- Group discussion: while people understand the parents concern, this isn't really a CSCC matter to weigh in on*

### Old Business

#### Movie Night – Feb 28

- Relative well attended, went smoothly, movie selection was well received

#### Shrove Tuesday – Mar 4

- worry about lack of announced volunteers, but plenty showed up on the day of
- ran out of pancakes, which was unusual, had to borrow some pancake mix from the Knights of Columbus
- regular, gluten-free, and nut-free types of pancakes caused some stress to manage

#### Hot Lunches

- Mar 26 and Apr 29 upcoming
- March is Swirl World and Mary Brown's
- Shauntel offered to help with apple sauce and juice to accompany the lunches for the last three

### New Business

#### CSCC at the Book Fair – Mar 24 to 27

- 2 adult volunteers each half day, and 2 adults/2 children for each conference night
- duties: running the till and helping children find books

#### Spring Fun Day – Mar 15 @ Amazing Adventures

- Jesse: -received feedback from parents that the window to purchase tickets was too short
- the lack of sign ups could be related to the fact that a lot of kids' sports (hockey particularly) are starting to wrap up
- there is wiggle room to add a few more people to each session
- more sign-ups for whole pizzas, versus single slices, which made things easier. The app did allow people to select multiple types for a single piece, but she was able to sort that out with the individuals
- overall found Zeffy flexible and easy enough to work with
- Kathe: Square could be considered for future use, since we already pay for it

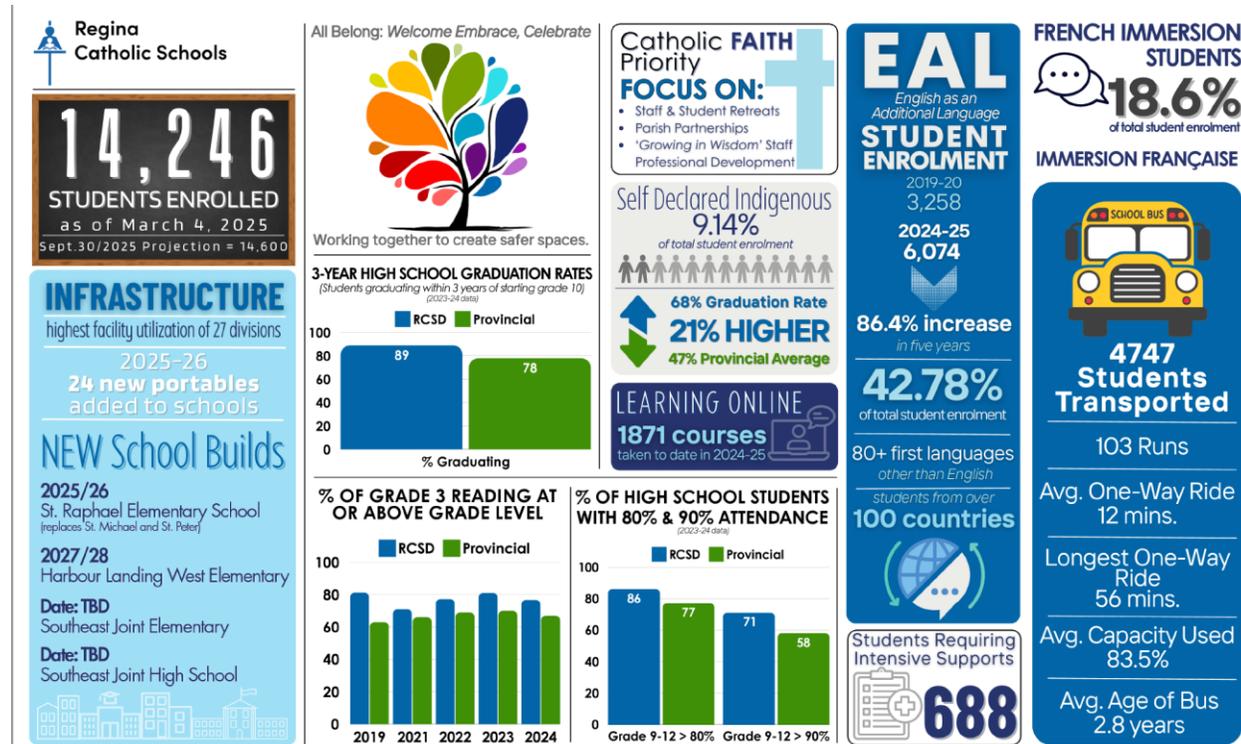
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## RSCD-CSCC Board Linkage Meeting

ShaunteL: -provided a reminder about the meeting including time and location  
-the RCSD also provided the following infographic:



### Hospitality for Conferences Mar 26-27

-CSCC will provide the usual hospitality (ie: popcorn in the gym) on the 26 and 27  
-we currently have a full bag of popcorn and two bottles of sauce(?)

### Purdy's Chocolate Fundraiser Update

-only \$85.00 made so far, but there is no minimum order required  
-paper flyer was just distributed this week  
-Window closes on the 29<sup>th</sup>, and will be delivered before Easter  
Salina: -didn't find the site's interface very intuitive, looks like you're trying to start your own campaign at first glance

### AGM and Succession Planning

ShaunteL: - Took a 1 year term for Chairman, Kathe will put her name for Forward for Chair next year  
-Salina will sign on for another 2 year term  
-Jon is on year 1 of a 2 year term  
-Kathe will need a replacement for Treasurer if she takes over Chair. Will it be a one year term?  
It's a position with a lot of onboarding  
-Michelle O will accept another two year term  
-Tonya Warren will extend as a director as well

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## CSCC Communications Discussion

Kathe: -investigating a Gmail add-on to send email-to-SMS

Jon: -SaskTel and other providers do monitor for spam, if the gmail account was tagged as a spammer, it might be permanent

Jesse: Edsby is a base platform, and something to work from since it's integrated into "school life"

-perhaps consider a shorter email, with links that people can follow for more information

Jon: -recommends speaking to other CSCC's at the linkage meeting to see what approaches they are taking

Jen: -can we add a CSCC group in Edsby?

## Roundtable

Jody: -thanked Chris for his efforts with sports, specifically badminton

-was concerned about "Secure in Place" procedures (Chris: will remind teachers on following procedures)

Jesse: -Growing Smiles reached out about a spring fundraiser, the quality of the product was well received (Kathe: we made over \$900 dollars on it)

-willing to set it up, but will need someone else to follow through

Salina: -Might be value in following a routine for fundraisers, people might be willing to spend on something that they plan on happening

Meeting Adjourned 7:56 PM

**Next meeting is Apr 8, 2025**

## Revision History

Date	Notes
Mar 11, 2025	Notes taken during meeting

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