

# AUTOMOBILE DRIVER AUTHORIZATION FORM

(For Current School Year Only)

The Local Authority Freedom of Information & Protection of Privacy Act applies to the School Division and the collection of your personal information contained on this form. The purpose of collecting this information is for the School Division including the Principal and Vice-Principal to determine whether you would be suitable as a volunteer automobile driver for the Regina Catholic School Division. By completing this form, you are providing informed and voluntary consent to release your personal information to the Regina Catholic School Division and its staff.

A. SCHOOL NAME \_\_\_\_\_ SCHOOL YEAR \_\_\_\_\_

B. DRIVER'S NAME \_\_\_\_\_

DRIVER'S ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

DRIVER'S LICENSE # \_\_\_\_\_ CLASS \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

As the applicant of this form:	
• have you have you been convicted of an offense under The Traffic Safety Act, or for any motor vehicle related offense under <i>The Municipalities Act</i> for the province of Saskatchewan during the last 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No
• has your license been suspended in the last 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No
• have you provided the School Division with a current Criminal Record check in compliance with Administrative Application 7200 Criminal Record Check?	<input type="checkbox"/> Yes <input type="checkbox"/> No
• have you been convicted of an offence under <i>The Criminal Code of Canada</i> and/or <i>The Controlled Drugs and Substances Act</i> that is not described on the driver's Criminal Record check?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## C. Vehicle #1

Vehicle Owner's Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Vehicle Owner's Address \_\_\_\_\_ Postal Code \_\_\_\_\_

Does the vehicle have a current and valid Insurance Policy?  Yes  No

If yes, Insurance Company \_\_\_\_\_

Make _____ Model _____ Capacity _____
Plate # _____ Expiry Date _____

## Vehicle #2 (if any)

Vehicle Owner's Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Vehicle Owner's Address \_\_\_\_\_ Postal Code \_\_\_\_\_

Does the vehicle have a current and valid Insurance Policy?  Yes  No

If yes, Insurance Company \_\_\_\_\_

Make _____ Model _____ Capacity _____
Plate # _____ Expiry Date _____

**D. Commitments:**

I agree to abide by the requirements of provincial law including, but not limited to, *The Traffic Safety Act*, and applicable municipal bylaws while acting as a volunteer driver for school functions. I undertake to report to the school principal all incidents and any suspension of my license or change in my driver's license and insurance status that may occur after the date of this authorization while it remains in force (i.e. current school year).

I agree to operate the automobile referred to herein in a safe manner, to ensure the automobile is in roadworthy condition, to drive in accordance with provincial and municipal law including *The Traffic Safety Act*, to limit the number of passengers to the number of seat belts that are usable and to comply with the directions of teachers or agents of the Board of Education.

I accept the foregoing undertakings and certify that the information contained in this application is accurate to the best of my knowledge.

Driver: \_\_\_\_\_ Vehicle Owner: \_\_\_\_\_

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Notes:

Insurance Reminders:

- In case of a claim, the vehicle owner's automobile liability insurance (plate coverage and package policy) applies before Regina Catholic Schools' insurance.
- Regina Catholic Schools does not insure damage or loss to the owner's vehicle or its contents.
- Applications can be approved by Principal or Vice-Principal only when the driver
  - possesses a valid driver's license and the license has no unaddressed restrictions and
  - is able to respond "no" to questions concerning convictions, suspensions and accidents.

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**For Office Use Only:**

The above named driver is authorized to drive for the school during the current school year.

\_\_\_\_\_  
Signature of Principal (or Vice-Principal)

\_\_\_\_\_  
Date